

Report title: Local Plan Documents: Statement of Community Involvement (SCI) & Local Plan Timetable (LPT) (Previously Local Development Scheme).

Meeting	Cabinet
Date	12 th March 2024
Cabinet Member (if applicable)	Cllr Graham Turner (Finance and Regeneration Portfolio Holder)
Key Decision	Yes
Eligible for Call In	Yes
<p>Purpose of Report</p> <p>This report sets out the production of two statutorily required Planning Policy documents. These are the Statement of Community Involvement (SCI) and the Local Plan Timetable (LPT).</p> <p>Both documents will play an important role as part of the Local Plan update by identifying consultation methods and opportunities to become involved in shaping planning policy (SCI) and the timetable to do so through the LPT. To demonstrate the relationship between the two documents and their roles in the Local Plan process, a joint report has been prepared.</p>	
<p>Recommendations</p> <ul style="list-style-type: none"> • Cabinet approves the Statement of Community Involvement (Appendix 1) for adoption and publication on the council's website. • Cabinet approves the Local Plan Timetable (Appendix 2) for adoption and publication on the council's website. • Delegate authority to the Strategic Director for Growth & Regeneration to make any necessary minor amendments and corrections to the Statement of Community Involvement and the Local Plan Timetable. <p>Reasons for Recommendations</p> <ul style="list-style-type: none"> • Reviewing and updating an SCI every 5-years since adoption is required under regulation 10A(1)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). • An LPT is required under Schedule 7(15B) of the Levelling-up and Regeneration Act 2023. • To reflect any feedback from Cabinet and any minor amendments required to the document, which may arise from upcoming plan making reforms. 	
<p>Resource Implication:</p> <p>The SCI and LPT set out the council's consultation methods, and the programme for updating the Local Plan and other planning policy documents.</p> <p>There are no specific costs associated with the approval of the SCI and LPT and existing staff have been used to prepare the SCI.</p>	

Date signed off by <u>Strategic Director</u> & name.	David Shepherd (Strategic Director - Growth and Regeneration, 25/02/2024)
Is it also signed off by the Service Director for Finance?	Isabel Brittain (Service Director - Finance, 01/03/2024)
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Julie Muscroft (Service Director - Legal, Governance and Commissioning, 28/02/2024)

Electoral wards affected: All Wards

Ward councillors consulted:

LPT Portfolio Holder Briefing: Cllr Graham Turner (19th December 2023)

SCI Portfolio Holder Briefing: Cllr Graham Turner (13th February 2024)

Public or private: Public

Has GDPR been considered? Yes, no personal information is recorded in this report.

1. Executive Summary

The Statement of Community Involvement (SCI) [Appendix 1 (Kirklees Statement of Community Involvement March 2024) and Appendix 3 (Schedule of Consultation Comments with Responses)], sets out how and when the council will engage and undertake consultation on planning policy documents and how the community can become involved.

Cabinet on 17th October 2023, approved a delegated decision for the Strategic Director, Growth and Regeneration to commence consultation on a revised draft SCI. The purpose of this report is to outline the outcomes of the SCI consultation which took place from 20th November 2023 until 5th January 2024, and amendments were made to the final document being presented to Cabinet in this report (Appendix 1).

The Local Plan Timetable (LPT) [Appendix 2 (Kirklees Local Plan Timetable March 2024)], is the timetable for producing Local Plans, Supplementary Plans, Design Codes, other policy guidance/advice and the annual monitoring activity/programme associated with them and is the replacement document for the Kirklees Local Development Scheme, which was adopted in December 2019.

The proposed LPT for Kirklees outlines a timetable for a range of planning policy documents including the Local Plan update. The LPT is not subject to consultation. However, the proposed timetable for the Local Plan was presented to Cabinet 17th October 2023 and Full Council on 15th November 2023. The report seeks to raise awareness of the content of the LPT, potential implications of further planning reforms and seek approval from Cabinet for adoption.

2. Information Required to Take a Decision

There are two documents that are required to meet statutory requirements, and which also form part of the Local Plan update to be approved. These are the Statement of Community Involvement, and Local Plan Timetable. Outlined below is the context for both documents.

2.1 Statement of Community Involvement

The purpose of the Statement of Community Involvement (SCI) is to set out how and

when the council will engage and undertake consultation on planning policy documents and how the community can become involved.

Legislation requires that a Local Planning Authority (LPA) must review the SCI every 5 years from its adoption. The current SCI was adopted in December 2019; therefore, the review must take place before December 2024.

The Local Plan Review concluded that a full update was required. The decision to start the Local Plan update was made at Full Council on 15 November 2023. It was therefore, decided timely to review and update the SCI to set out how we will consult on the Local Plan, and the other planning documents that will follow.

The Levelling Up and Regeneration Act (LURA) is designed to underpin the government's levelling up agenda and provides legislation to reform planning and plan-making. The Act specifies requirements to consider digital systems to improve the efficiency and speed of the plan-making process. Planning Reforms consultation on implementation of plan-making reforms outlined proposals to increase the focus on engaging local communities to shape plan making including the use of more digital consultation. The outcomes of the Planning Reforms have not yet been published. However, it was considered prudent to update the SCI to reflect the potential outcomes.

There is no requirement for local planning authorities to consult when reviewing and updating their SCI, but it was considered that in the light of current statutory requirements on early engagement/consultation and the potential through the Planning reforms for communities to have a greater role in shaping locally derived policies that engaging with local communities and stakeholders on this document would have added benefits in preparing future planning documents and aid transparency of the processes.

The decision to carry out public consultation on the SCI was made at Cabinet on 17th October 2023 [Agenda for Cabinet on Tuesday 17th October 2023, 3.00 pm | Kirklees Council](#). It was resolved that delegated authority be given to the Strategic Director Growth and Regeneration to commence the preparation of a revised Statement of Community Involvement and to consult on a draft document.

The public consultation ([Have your say on the Statement of Community Involvement \(SCI\) consultation | Kirklees Council](#)) took place for a period of circa 7 weeks (Monday 20th November 2023 to Friday 5th January 2024). A Consultation Statement has been produced in accordance with regulation 12(a) of the Town and Country Planning (Local Planning) (England) Regulations 2012, stating who the council consulted, a summary of main issues and how they were addressed. The Consultation Statement will be placed on the council's website.

The consultation section of this report sets out a summary of the outcomes of the consultation and amendments made to the draft Statement of Community Involvement. The amended document is attached in Appendix 1.

2.2 Statement of Community Involvement Key issues

- It is considered that amendments to the 2019 SCI are required to reflect the following:
- The council decision to update the Local Plan in November 2023..
- Anticipated changes to be introduced through the Planning reforms consultation to speed up the planning processes including a focus on a more digitalised planning system and increased focus on local communities shaping planning documents.
- Changes to legislation in relation to the planning documents, e.g., the introduction of Supplementary Plans, replacing Supplementary Planning Documents.
- To highlight the Council's new Inclusive Communities Framework.

During the consultation, 18 comments from 18 consultees have been received. A summary of the significant key issues requiring a council response is set out below in Table 1.

Appendix 3 sets out a full list of all the consultation comments received by the council and the council's response. These amendments are set out below in Table 2.

Key Issue	Council's Response
Hard copies of the document being consulted on should be available in all public buildings.	Amendment to the text to state that other deposit locations will be included for hard copies of the documents in accordance with statutory requirements set out in the Town and Country Planning (Local Planning) (England) Regulations 2012 (Regulation 35).
There was concern about the use of social media as a method of consultation. It was considered that a more balanced approach should be used particularly for those who are not computer literate or have easy access to the internet.	Agree. It is acknowledged in the SCI that a balanced approach will be required in order to accommodate all communities across the district to support an inclusive approach and ensure that responses are representative of views across the district. Social media is seen as one of a number of tools to raise awareness with other methods used to consider the detail of documents.
It must be made clear how people's comments during consultations will impact the final document.	Agree. All comments made on the SCI, and other planning documents, are considered and responded to, and if necessary, amendments will be made to the document as part of the consultation process. All comments, and the council's response and/or amendments, will be publicly available in the Consultation Statement which is a statutory requirement. Feedback mechanisms are considered an important part of the consultation process.
The use of plain English should be prioritised when possible.	Agree. The SCI recognises that many planning documents are lengthy and technical in nature and supports the production of user-friendly summary documents written in plain English which will sit alongside key documents. Additionally, the council includes a glossary at the end of all planning documents that define any planning 'jargon' used.
The use of "we may" instead of "we will" when discussing consultation methods.	The SCI is intended to outline how the council will consult on a wide range of planning documents. The methods used will depend on the nature and scope of the consultation and the use of "may" is intended to allow for flexibility to consider the most appropriate methods for engagement. The use of "will" is considered to remove this flexibility.
It wasn't clear how we will communicate the relevant local	An amendment to paragraph 1.10 promoting the consultation portal and explaining how this will

plan update stages with consultees.	communicate the relevant stages to those who register with it.
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Table 1: Summary of Key Issues and the Council's Response

Paragraph	Proposed Change	Reason
1.10	<i><u>“Our Consultation Portal – You are able to register as a consultee or an agent on our consultation portal, where you can register your interest in specific planning topics and receive notification via your preferred contact option when a consultation, relating to your interested topic, is taking place.”</u></i>	New bullet point at paragraph 1.10 to promote the use of our online consultation portal.
2.14	<p>“However, to ensure all members of communities can access consultations, hard copies of documents will be made available at Huddersfield Civic Centre 3, Dewsbury Service Centre and other public buildings <u>customer service centres, and other deposit locations, as defined by the Local Plan regulations¹</u>, subject to the nature and scope of the consultation. We may publicise the availability of documents using posters in local information centres/libraries. <u>Furthermore, hard copies of the consultation documents are available on request.</u>”</p> <p><u><i>Footnote 1: Regulation 35(1)(a) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).</i></u></p>	Reference to documents being placed in libraries was mentioned by a number of consultation representations. A change has been made to reflect the statutory requirement to make hard copies of consultation documents available in deposit locations. The change also reflects that it is a statutory requirement to make hard copies of consultation documents available on request.
Our Principles: Penultimate Bullet Point	“Prepare questionnaires and leaflets which summarise the key issues to be addressed or seek views on specific questions. They could also be used to direct interested parties to more detailed documents, evidence, or details of events. The questionnaires and leaflets will be available to view online, or paper copies will be made available at Huddersfield Civic Centre 3 and Dewsbury Service Centre <u>customer service centres, and</u> where practicable in other locations in the area where there is a high turnover of visitors. These locations may vary according to the nature and scope of the consultation and will be advertised on the council’s website.”	This change has been made to reflect the change at 2.14.

Table 1	We May:	Pros:	Cons:	Things to Consider	Additional consultation method for working with parish / town councils during consultations.
	<u>“Work with parish / town councils</u>	<u>The parish / town councils can help arrange meetings for consultations, which could lead to better community engagement.</u>	<u>Not every area has a parish / town council so this could lead to areas being less represented.</u>	<u>Communication with parish / town councils would be key for this method to be successful</u>	
2.38	“...The plan is made, and forms part of the DPD, within 8 weeks if more than 50% of <u>those who vote voters in support of</u> the Neighbourhood Plan.”				This adds further clarity to how Neighbourhood referendum results are determined.
2.47 (New Footnote 1)	<u>“Footnote 2: Test of soundness include whether the plan is positively prepared, justified, effective and consistent with national policy (National Planning Policy Framework paragraphs 35 & 36 – December 2023 revision).”</u>				For clarity, a footnote with a definition of soundness has been inserted.
3.5 (New paragraph)	<u>“The SCI will be reviewed, and updated if needed, subject to future secondary legislation.”</u>				New paragraph to highlight the SCI will be reviewed, and if updated if needed, with the introduction of secondary legislation that is expected in the near future.

Table 2: Proposed Amendments to the Statement of Community Involvement

2.3 Local Plan Timetable

A LPT is the timetable for producing Local Plans, Supplementary Plans, Design Codes, other policy guidance/advice and the annual monitoring activity/programme associated with them and is the replacement document for the Local Development Scheme, which was adopted in December 2019. The LPT sets out when documents will be produced, the brief purpose of those documents and when consultation is likely to happen. The LPT is required under Schedule 7(15B) of the Levelling-up and Regeneration Act 2023.

The LPT sets out the resources that will be required and an approximate timetable for preparing the documents. The LPT will need to be kept up to date, and consideration will need to be given to the upcoming planning reforms and implications they may have on timelines for producing planning policy documents.

The LPT must specify:

- the matters which the authority’s local plan for their area is to deal with;
- the geographical area to which the authority’s local plan is to relate;
- any supplementary plans which the authority are to prepare;
- the subject matter and geographical area, site, or sites to which each of those supplementary plans is to relate;

- how the authority propose to comply with the requirement to produce a district wide design code;
- whether the authority's local plan for their area is to be a joint local plan and, if so, each other local planning authority for whose area the joint local plan is to be their local plan;
- whether the authority are to prepare a joint supplementary plan and, if so, each other local planning authority who are to prepare that joint supplementary plan with them;
- any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of a joint committee; and
- a timetable for the preparation of the authority's local plan for their area, and any supplementary plans the authority are to make, which is consistent with this Part and any regulations made under it.

From July to October 2023, the government consulted on Planning Reforms - consultation on implementation (July to October 2023). The consultation outlined a range of measures to make local plans, simpler, faster to prepare, and more accessible. Some of the provisions outlined in the planning reforms were incorporated in the Levelling-up and Regeneration Act 2023 (LURA). These elements have been included in the LPT and include:

- Now called Local Plan Timetable (previously known as Local Development Scheme).
- Reference made to Supplementary Plans.
- Reference made to district wide design codes that we must prepare.

Feedback on the remaining planning reforms consultation has not yet been published and further technical consultations and secondary legislation will be required to implement the LURA. The publication by the government of national development management policies which must be included in all local plans and from which locally specific policies should be developed, is still awaited. The consequence of this is that the LPT may be subject to review and change once legislation/guidance is in place. At this point, officers will revise the LPT and bring this back for discussion. Despite forthcoming planning reforms, the advice from DHLUC is that local authorities should continue to proceed with plan-making.

The proposed LPT for Kirklees outlines a timetable for a range of planning policy documents including the Local Plan update. The LPT is not subject to consultation. However, the proposed timetable for the Local Plan was presented to Cabinet 17th October 2023 and Full Council on 15th November 2023.

2.4 Local Plan Timetable Key Issues

The Local Plan timetable set out below in Table 3, identifies the scope of each document that will make up the Local Plan and a proposed timetable for its preparation between the current stage and the formal adoption of the documents.

A full detailed timetable can be found at Appendix 2: Local Plan Timetable.

Local Plan Part 1 – Strategy and Policies	
Overview	
Role and Content	<p>The Local Plan will establish the vision and strategic objectives for the development of Kirklees up to 2039 and a spatial strategy setting out how development will be accommodated across the district.</p> <p>The Local Plan will set out policies for Minerals and Waste rather than the production of a separate plan.</p>

Geographical Area	District wide
Chain of conformity	National Planning Policy Framework
Local Plan Part 2 – Allocation and Designations (and Proposals Maps)	
Overview	
Role and Content	<p>Part 2 of the Local Plan sets out the different allocations and designations that are included, subdivided into different categories and areas depending on their strategic nature.</p> <p>Part 2 of the Local Plan will set out allocations and designations for Minerals and Waste rather than a separate plan.</p>
Geographical Area	District wide
Chain of conformity	National Planning Policy Framework
Timetable and milestones	
	Dates
Early Engagement Consultation	August - October 2024
Draft Plan Consultation	September - November 2025
Publication Draft Consultation	September - November 2026
Submission to Secretary of State	March 2027

Table 3: Summary version of the Local Plan Timetable

Risks

The following risks to the timetable set out in the LPT have been identified:

- Elections - the timetable has been adjusted to take account of known elections but there are risks around further election activity and resourcing of other emerging work areas which need to be considered.
- Capacity (staff resources) - the LPT has a specific purpose to outline formal document production. There are significant further work areas Planning Policy Group are involved in which may pose a risk to the timescales set out in the LPT. These include for example:
 - Monitoring Local Plan policies (many more indicators following Local Plan adoption).
 - Providing specialist advice to Development Management on planning applications.
 - Provision of guidance notes for Development Management to add further clarity to Local Plan implementation (master planning, viability, green belt).
 - Production of evidence to support the Local Plan update – including updating housing and employment demand, land supply, green belt review and open space. Delays to procurement for external consultancy have the potential to impact on the timescales.
 - Production of a district-wide design code.
- Although Neighbourhood Planning is on the LPT the item does not show the project plans each Neighbourhood Qualifying Body has been asked to produce. There are further resource risks if more than one Neighbourhood Plan reaches an advanced stage at the same time. The LURA outlines a further requirement for neighbourhood priority statements.
- Budget - the cost of the Local Plan update over the life of the plan has been estimated at £2m.
- Planning reforms - the government has recently consulted on a series of planning reforms, which will have an impact on the plan making process. Given the nature of these reforms they could have an impact on the timetable.

Due to the upcoming plan making reforms, budget constraints and the capacity of the Planning Policy Team, the Local Plan timetable will be kept under constant review, which may result in amendments to the LPT. Therefore, we will request that any future amendments to the LPT be delegated to the Director of Growth and Regeneration for approval.

3. Implications for the Council

3.1 Working with People

Statement of Community Involvement

The SCI is a statutory requirement that was introduced under section 18 of the Planning and Compulsory Purchase Act, and the requirement to review (and update if necessary) the SCI within 5-years since adoption is required under regulation 10A(1)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

The aim of the document is to inform interested parties the different planning documents the council will consult on and highlight the methods the council may use. There is no requirement to go out to consultation on the SCI.

Local Plan Timetable

The LPT is a statutory requirement under Schedule 7(15B) of the Levelling-up and Regeneration Act 2023. The aim of the document is to inform interested parties when documents will be produced, the broad remit of documents and when interested parties can expect to get involved. There is no requirement to go out to consultation on the LPT.

3.2 Working with Partners

Statement of Community Involvement

The SCI will provide the information for interested parties such as residents, developers, and external partners such as statutory consultees and neighbouring authorities on the methods for engagement to be used in consultations on documents produced by the Planning Policy team.

Local Plan Timetable

The LPT will provide the information for interested parties such as residents, developers, and external partners such as statutory consultees and neighbouring authorities on the timetable to be able to engage with all documents produced by Planning Policy.

3.3 Place Based Working

Statement of Community Involvement

The SCI provides information on the planning policy documents the council will produce e.g. Local Plan, or will assist with in producing planning documents, such as Neighbourhood Plans. National Planning Policy Framework (December 2023) section 12 sets out the Government's aspirations for planning to achieve well-designed and beautiful places. Paragraph 131 outlines that the creation of high quality, beautiful and sustainable buildings and places is fundamental to what the planning and development process should achieve. The SCI outlines methods to involve local communities in the development and production of planning policy documents, which seek to develop place-based working based on locally defined information and priorities. Planning policy documents will provide a number of opportunities for local communities, groups, councillors to have a say in how their area is shaped and planning policy will also work with the council's Active Citizens and Engagement Team to evidence place based work through existing Place Standard activities.

Local Plan Timetable

The LPT provides information on the timelines for the production of documents produced by Planning Policy including the Local Plan. The current Local Plan considers place

shaping as part of the spatial strategy (policy LP2) and looks at each individual sub area in Kirklees namely Batley and Spenningsley, Dewsbury and Mirfield, Huddersfield and Kirklees Rural. The Local Plan process will provide a number of opportunities for local communities, groups, councillors to have a say in how the Local Plan can help shape their area and build on existing place-shaping work. Planning Policy will also work with the council's Active Citizens and Engagement Team to evidence place based work through existing Place Standard activities.

3.4 **Climate Change and Air Quality**

Statement of Community Involvement

The SCI details the planning policy documents the council will consult on. Whilst the SCI doesn't have a direct impact on climate change, the production of planning policy documents does. For example, the Local Plan update will create a planning framework/policies that support the Council's Climate Action Plan as part of the Council's Climate Emergency. It will also consider how planning interventions can contribute towards reducing carbon emissions.

Local Plan Timetable

The LPT details the timetable for the production of the Local Plan. Whilst the LPT doesn't have a direct impact on climate change, the production of the Local Plan does. The update of the Local Plan will consider a planning framework/policies that support the Council's Climate Action Plan as part of the Council's Climate Emergency. It will also consider how planning interventions can contribute towards reducing carbon emissions.

3.5 **Improving outcomes for children**

Statement of Community Involvement

The SCI details the planning policy documents the council will consult on. Whilst the SCI doesn't have a direct impact on improving outcomes for children, the production of planning policy documents does. As part of the engagement/consultation on documents, consideration will be given to how the views relating to children can be gathered.

Local Plan Timetable

The LPT details the timetable for the production of the Local Plan. Whilst the LPT doesn't have a direct impact on children, the production of the Local Plan does. The Local Plan will address deficiencies in open spaces including children's play and provision for education facilities across the district. The provision of high-quality designed homes and jobs will provide opportunities for families to support children.

3.6 **Financial Implications**

Statement of Community Involvement

There are no specific costs associated with the approval of the SCI. There is however cost associated with early engagement and consultation relating to the development and production of planning policy guidance. The costs of early engagement/consultation will vary according to the nature and scope of the engagement exercises which will be scoped against statutory requirements, whether it is district-wide or specific to a topic or area and the mix of methods used. The Planning Policy team will engage with other service users to maximise the use of existing consultation feedback where appropriate to inform policy development to make best use of resources. It is anticipated that there will be £130K allocated for next year from the council towards the costs of producing the local plan (which includes consultation costs).

Local Plan Timetable

There are no specific costs associated with the approval of the LPT. There is however cost associated with the Local Plan. It is anticipated that there will be £130K allocated for next year from the council towards the costs of producing the local plan (which includes consultation costs).

3.7 **Legal Implications**

Statement of Community Involvement

SCIs were introduced under section 18 of the Planning and Compulsory Purchase Act and is required to be reviewed (and updated when necessary) under regulation 10A(1)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Local Plan Timetable

An LPT is a statutory requirement under Schedule 7(15B) of the Levelling-up and Regeneration Act 2023. The LPT informs interested parties when documents will be produced, the broad remit of documents and when interested parties can expect to get involved.

3.8 **Other (e.g. Risk, Integrated Impact Assessment or Human Resources)**

Statement of Community Involvement

Risk – The SCI sets out the positives and negatives of different consultation methods.

Human Resources – Existing staff have been used to prepare the SCI.

Communications – The SCI will be published on the council’s website and updated when needed, as per the regulations set out in 10A(1)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). Respondents will be notified of its adoption as part of our feedback processes.

Integrated Impact Assessment – The SCI undertook an [Integrated Impact Assessment](#) (IIA) before the consultation period. Before its adoption, subject to Cabinet approval, an updated IIA will be produced. The planning documents detailed in the SCI are also subject to IIAs.

Local Plan Timetable

Risk – See risks under paragraph 2.4.

Human Resources – Existing staff have been used to prepare the LPT.

Communications – The LPT will be published on the council’s website and updated when needed. Its availability will be published as part of early engagement on the Local Plan.

Integrated Impact Assessment – The LPT does not propose to change services, policies or decisions, therefore an IIA is not required. Each individual document in the timetable will have its own IIA.

4 **Consultation**

Statement of Community Involvement

As mentioned above, there is no statutory requirement to consult on a SCI, however, it was considered important to engage with local communities and stakeholders at the start of the Local Plan update. The consultation ran from the 20th of November 2023 to the 5th of January 2024, and 18 comments were received from 18 representatives. A Consultation Statement has also been prepared. This will be made available on the council’s website, as well as being included in the appendices of this report (Appendix 4 SCI Consultation Statement).

Subject to the approval of the document, the document will be made available on the council’s website.

Local Plan Timetable

The Local Plan Timetable was not subject to a formal consultation; however, the Local Plan Timetable will be launched as part of the early engagement to ensure the local communities and other stakeholders are aware of when they can expect to be consulted.

Subject to the cabinet approval of the document, the document will also be made available on the council's website.

5 Engagement

- 5.1 As part of the SCI review, the council engaged with the Active Citizens and Places team to collect information on good practice from their Place Standard engagements. The information received informed how we may improve our consultation methods. We also engaged with members of the Inclusive Communities team on the Inclusive Communities Framework.
- 5.2 As part of the formal public consultation, all statutory consultees, and other stakeholders that are signed up to the council's Objective database, were contacted regarding the Statement of Community Involvement consultation.
- 5.3 The Local Plan Timetable (LPT) will provide people with the information needed to engage in the production of planning policy documents.

6 Options

6.1 Options Considered

Statement of Community Involvement

- 1) Cabinet approves the Statement of Community Involvement for adoption and publication on the council's website.
- 2) Cabinet to not approve the Statement of Community Involvement for adoption and publication on the council's website.

Local Plan Timetable

- 1) Cabinet approves the Local Plan Timetable for adoption and publication on the council's website.
- 2) Cabinet to not approve the Local Plan Timetable for adoption and publication on the council's website.

6.2 Reasons for recommended Option

Statement of Community Involvement

Recommendation: to approve the Statement of Community Involvement for adoption and publication on the council's website. Reviewing and updating an SCI every 5-years since adoption is required under regulation 10A(1)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Local Plan Timetable

Recommendation: to approve the Local Plan Timetable for adoption and publication on the council's website. A LPT is required under Schedule 7(15B) of the Levelling-up and Regeneration Act 2023.

7 Next steps and timelines

Subject to Cabinet endorsement of the Statement of Community Involvement, and the Local Plan Timetable, both documents will be published on the council's website.

8 Contact officer
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9 Background Papers and History of Decisions

- Current Local Development Scheme 2019 [Kirklees Local Development Scheme](#)
- Cabinet Report - Local Plan Review and Update [Agenda for Cabinet on Tuesday 17th October 2023, 3.00 pm | Kirklees Council](#)
- Council Report - Local Plan Review and Update [Agenda for Council on Wednesday 15th November 2023, 5.30 pm | Kirklees Council](#)
- Current Statement of Community Involvement [Kirklees Statement of Community Involvement December 2019](#)
- Statement of Community Involvement Consultation Webpage [Have your say on the Statement of Community Involvement \(SCI\) consultation | Kirklees Council](#)
- Statement of Community Involvement Webpage [Statement of Community Involvement | Kirklees Council](#)

10 Appendices

- Appendix 1 - Kirklees Council Statement of Community Involvement March 2024
- Appendix 2 - Kirklees Council Local Plan Timetable March 2024
- Appendix 3 - SCI Schedule of Consultation Comments with Responses February 2024
- Appendix 4 – Kirklees Council Statement of Community Involvement Consultation Statement January 2024

11 Service Director responsible

David Shepherd – Strategic Director for Growth & Regeneration